

British Columbia Birth Certificate Order Form

Toll-Free Fax: 1-855-261-0509 / 416-479-4448 OR Scan & Email: info@canadianbirthcertificate.com

How Do I Apply?

1. Please complete the Order Form along with the Request for Birth Certificate application below (you may obtain a first birth certificate or a replacement birth certificate with this application). These are interactive fillable PDF forms, so you may either fill out your information electronically (preferred) or print out the form and fill them out by hand.
2. Return the completed Order Form along with the Request for Birth Certificate application back to us along with the required fee (see service options below) via fax or email.

In order to assure there are no delays with the processing of your application, please be sure to correctly fill out your Credit Card Information on the bottom of this page.

Scan & Email: info@canadianbirthcertificate.com

Toll-Free Fax: 1-855-261-0509 / 416-479-4448
(please use fax cover sheet on page 2)

3. You will receive your birth certificate by Xpresspost or regular mail depending on which type of filing you request (see options below).

What Type of Birth Certificate Do I Need?

If you are applying for a British Columbia Birth Certificate to support an application for other identification such as a **Canadian passport**, drivers license, BC ID, Social Insurance Number, etc., please check with the issuing agency to ensure you obtain the correct certificate. Changes cannot be made once an order has been placed.

Individual Info Only (12.5 cm x 17.6 cm):

The Individual Info Only Birth Certificate contains basic information: full name of individual, date of birth, place of birth, sex, registration date and registration number. The short form is not issued for deceased persons. Chose Short Form if you are applying for a Canadian passport.

Individual Info & Parentage (12.5 cm x 17.6 cm):

The Individual Info and Parentage Birth Certificate contains all the information as stated above, plus the names of parents and birthplaces of parents (province/country only).

Please Note: The wallet size birth certificate is no longer available. If the type and quantity columns are left blank on the application, the applicant will be receiving the Personal Info and Parentage Birth Certificate.

How Quickly Can I Receive My Certificate?

Service Option 1: Regular Filing

Receive within approximately **10-12 business days** (Includes mailing time)

Total Charge: \$52.00

Please Note: If no record of the birth is found by British Columbia Vital Statistics, fees will be applied to the search cost and will not be refunded.

Service Option 2: High Urgency Filing

Receive within approximately **3-7 business days** (Includes courier time)

Total Charge: \$85.00

Please Note: If no record of the birth is found by British Columbia Vital Statistics, fees will be applied to the search cost and will not be refunded.

Credit Card Information & Email Address

Please fill out your Credit Card information and Email Address below

I will be paying by: Visa MasterCard

Cardholder Name:

Card Number:

Expiry Date: / CVV Code:

Sign OR Type
Cardholder Name:

Email Address:

Disclaimer

Applicants Must Sign Below

By signing below I assert that I have read and agreed to the Terms and Conditions as listed on <http://www.canadianbirthcertificate.com/terms>

and agree to the following conditions:

- ✘ eKit Embassy is not responsible for documents or birth certificates lost by courier companies or any government office.
- ✘ eKit Embassy is not responsible for applications that are rejected.
- ✘ All fees are non-refundable once applications are submitted to the government.
- ✘ I agree to being charged the total fees corresponding with my required service.

Sign OR Type
Cardholder Name:

British Columbia Birth Certificate Fax Cover Page

Toll-Free Fax: 1-855-261-0509 / 416-479-4448

Fax Cover Page

To	_____	No. of Pages	_____	Date	_____
Fax Number	_____	Your Name	_____		
		Your Fax Number	_____		
		Your Phone Number	_____		

Regular Filing

High Urgency Filing

Please check off the appropriate box

If you wish to include a message with your application, please enter it below.

APPLICATION FOR BIRTH CERTIFICATE OR REGISTRATION PHOTOCOPY

Did you know that you can save yourself time and effort by ordering your certificate using our on-line electronic ordering system? This service is secure and easy to use and does not cost anything additional. Click here or type <https://www.vs.gov.bc.ca/ecos/> into your Internet Browser.

MAILING ADDRESS INFORMATION

NOTE: Please PRINT your name, address and identifying information clearly. This portion will be used when mailing your service or correspondence.

FOR OFFICE USE ONLY: AFS#

SURNAME	GIVEN NAMES		
MAILING ADDRESS			
CITY, PROVINCE/STATE, COUNTRY			POSTAL CODE
HOME PHONE (INCLUDING AREA CODE)	WORK PHONE (INCLUDING AREA CODE)	IF COMPANY, ATTENTION:	

BIRTH DETAILS	SURNAME	<i>NOTE: If application is for the birth certificate of a married person, the surname at birth/adoption or following a legal change of name, must be provided; not the surname from marriage</i>			
	GIVEN NAMES & SEX	First	Middle Names		<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
	DATE & PLACE OF BIRTH	Month (ex: Feb)	Day	Year	City
					Province BRITISH COLUMBIA

FATHER/CO-PARENT DETAILS	SURNAME				
	GIVEN NAMES	First	Middle Names		
	BIRTH PLACE	City	Province/State	Country	

MOTHER DETAILS	SURNAME*	<i>* NOTE: Mother's Maiden Surname (Surname before marriage)</i>			
	GIVEN NAMES	First	Middle Names		
	BIRTH PLACE	City	Province/State	Country	

NUMBER OF SERVICES REQUIRED (see reverse for fee information and limits on number of certificates)

The Birth Certificate is available in 2 versions. One contains personal information only, the other includes parental information. Both are the same size and are mailed separately.

- | | | | | |
|--|---|---|---|---|
| <input type="checkbox"/> Certificate (Individual Information only)
<input type="checkbox"/> Certificate (Includes Parental Information) | } | regular service - \$27.00 per certificate
<i>(average 5 to 7 days processing time)</i> | } | <input type="checkbox"/> Registration Photocopy, Regular Service - \$50.00 per photocopy
<input type="checkbox"/> Registration Photocopy, Rush Service - \$60.00 per photocopy |
| <input type="checkbox"/> Certificate (Individual Information only)
<input type="checkbox"/> Certificate (Includes Parental Information) | } | rush 24 hour processing - \$60.00 per event* | } | |

***NOTE:** All services, other than rush services, will be mailed. Rush services, 24 hour service indicates in-office processing time once received. Courier time is additional. Fee includes the cost of the search of our records. A certificate will be generated upon confirmation of a record held. If no record of the event is found, the fee will be applied to the search process. If couriered to a postal box, a card is left and the package is delivered to the nearest postal outlet. ID and signature will be required upon pick up.

YOUR RELATIONSHIP TO BIRTH

- Self
 *Mother or _____
 (*if child is under 19 or incapable)
- *Father
 *Other _____
 (*requires written authorization from an eligible applicant)

Reason Certificate Required _____

NOTE: If the above particulars are not completed in full, or if the correct payment per service requested is not enclosed, your request will be returned by mail.

YOUR SIGNATURE (written): _____

Payment Methods	
<input type="checkbox"/> Cheque * <input type="checkbox"/> Money Order <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express	
* Postdated cheques are not accepted	
AMOUNT ENCLOSED \$ _____	<div style="border: 1px solid black; padding: 5px; font-size: small;"> Interac/Cash payment may be made in person at one of our three offices. If paying by cheque or money order, make payable to the Minister of Finance. </div> _____ Card holder signature _____ <i>PRINT</i> Card holder name as shown on Credit Card Credit Card # _____ Expiry date _____