

Fax Form Back to: 416-640-2650

Immigroup, 1180 Danforth Ave.
Toronto, Ontario M4J 1M3, Canada
www.canadianbirthcertificate.com /
info@canadianbirthcertificate.com
Phone: 416-962-2623
Fax: 416-640-2650

**ONTARIO MARRIAGE
CERTIFICATE**

Instructions

1. Fill out your invoice, application and Third Party Authorization Form.
2. Fax all forms back to us at 416-640-2650 – you may use this invoice as a fax cover.
3. Once we have received your application we will call you before filing your request.
4. Receive your certificate by courier.

Return Address (to return your birth certificate) * leave blank if you are picking it up in person at our Toronto office.
Overnight Courier within Canada \$30
Overnight Courier to a US address \$40 OR
Your FedEx or Purolator account (if application – package will be sent at your own expense) _____

Name of Receiver: _____ Address: _____

City: _____ Province: _____ Postal Code: _____

Primary Phone Number: (_____) _____ Secondary (_____) _____

Additional Information & Disclaimer

I have read and agreed to the terms and conditions listed on www.immigroup.com/disclaimer.asp. Immigroup is not responsible for documents or passports lost by courier companies or any government office. All fees are not refundable once applications are submitted.

Fees: We accept Visa/Mastercard or bank draft/money order payable to Immigroup.

All fees include: Government fees, Service fee and GST.

Low Urgency 11-15 business days \$224.00

Mid Urgency 6-10 business days \$303.50

High Urgency 5 business days \$328.94

For a service in less than 4 business days please call our head office at 416-640-1948.

*** \$10 extra fee will apply if you order a long-form certificate.**

Form of Payment: Visa MasterCard American Express Bank Draft/Money Order

Card Number _____

Expiration Date _____

Name on Card _____

Place your signature here:

If you have any questions, please contact the Office of the Registrar General
P.O. Box 4600, 189 Red River Road
Thunder Bay ON P7B 6L8
1-800-461-2156 or 416-325-8305 or Fax. 807-343-7459


(THIS SPACE RESERVED FOR OFFICE USE ONLY)

*Please PRINT clearly in blue or black ink.
In the context of this form, the word "Applicant" refers to the person completing this Request.*

Applicant Name

First Name	Last Name
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Mailing Address 

Organization / Firm (if applicable)				
Street No.	Street Name	Buzzer No.	Apt. No.	PO Box
City/Town		Province	Country	Postal Code
 Telephone Number ()	Ext.			

1. What information are you requesting and how much will it cost?

- Marriage Certificate (File Size) NOTE: Section 4a must be completed**
This contains basic information, such as names, date and place of marriage.
\$15.00 each Quantity \$
- Certified Copy of Statement of Marriage (Long form) NOTE: Section 4b must be completed**
This contains all information registered on the statement of marriage including signatures.
\$22.00 each Quantity \$
- Search**
A search results in a letter that either confirms the marriage registration exists or that there is no registration (see Instruction #4). If you don't know the exact date of the marriage event, choose a year based on information you may have obtained for this purpose, and write it in the space provided for the date. We will search that whole year plus two years before and after, for a total of five years. You may also request a search of additional years, in increments of five years.
Range of years searched _____ to _____ Each 5 years searched.....\$15.00 \$

Information



If you're sending your payment from anywhere other than Canada, you must pay with an international money order in Canadian funds drawn on a Canadian clearing house, or by VISA, MasterCard or American Express. US applicants may submit a US Postal money order in US funds. We will not accept post-dated cheques. We will charge \$35.00 if your

cheque is rejected because of insufficient funds. Please note that fees are subject to change without notice. If you send your request by mail, you can pay by cheque or money order, made payable to Minister of Finance, or by VISA, MasterCard or American Express. At our public counter, you can also pay by cash or debit card.

The Office of the Registrar General holds records for marriages that happened in Ontario during the past 80 years.

**To obtain older records, contact:
The Archives of Ontario**
Attention: Vital Statistics Reference Archivist
77 Grenville Street,
Toronto, ON M7A 2R9
or call The Vital Statistics Hot line at **(416) 327-1593**

Your Payment Options

<input type="checkbox"/> Cheque or Money Order. Please make payable to: "Minister of Finance"	 Credit card payment: You must pay by credit card if you are faxing your request to us. Our fax number is 1-807-343-7459 . <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express
Card Number	Expiry Date (Month / Year)
Name of Cardholder	Signature of Cardholder 

2. Details of Brides/Grooms

Name of Bride/Groom	Last name before marriage	First Name	Middle Name
Any other last name used		Place of Birth (Province/Country)	
Name of Bride/Groom	Last name before marriage	First Name	Middle Name
Any other last name used		Place of Birth (Province/Country)	

3. Details of Event

Date of Marriage Year Month Day	OR, If date unknown, range of years to search _____ TO _____	Place of Marriage (City, Town or Village)
Is either bride/groom deceased? <input type="checkbox"/> YES <input type="checkbox"/> NO		

4. Details of the Applicant (Please indicate to which category of entitled individuals the applicant belongs)

4a. Applicants for a Marriage Certificate (File Size):

<p>I am: <input type="checkbox"/> bride/groom <input type="checkbox"/> parent of either bride/groom <input type="checkbox"/> child of the marriage</p> <p>Only the individuals above are entitled to apply for a Marriage Certificate (File Size). If either or both bride(s)/groom(s) are <u>deceased</u>, the following additional Next of Kin (see Instruction #1) are entitled to apply for a Marriage Certificate (File Size): My relationship is:</p> <p><input type="checkbox"/> sibling of either bride/groom</p> <p><input type="checkbox"/> If either bride(s)/groom(s) is <u>deceased</u>, and the Next of Kin are also deceased, the Extended Next of Kin (see Instruction #1) may apply. Please indicate the applicant's relationship to either bride/groom _____</p>	<p><i>In the case that the applicant is the Next of Kin or the Extended Next of Kin, please complete the following certification:</i></p> <p><i>I, _____ (name, please print), am the _____ of _____. I certify that I am the Next of Kin, or the Next of Kin are deceased, and I am the Extended Next of Kin.</i></p>
<input type="checkbox"/> Authorized Representative of any entitled individual (see Instruction #2). Proof of authorization is required and must be attached to this application (see Instruction #3)	



4b. Applicants for a Certified Statement of Marriage (Long Form):

<p>I am: <input type="checkbox"/> bride/groom. Only bride(s)/groom(s) are entitled to apply</p> <p>If either or both bride(s)/groom(s) are <u>deceased</u>, the Next of Kin are entitled to apply (see Instruction #1). My relationship is:</p> <p><input type="checkbox"/> parent of either bride/groom</p> <p><input type="checkbox"/> child of the marriage</p> <p><input type="checkbox"/> sibling of either bride/groom</p> <p><input type="checkbox"/> If either or both the bride(s)/groom(s) is <u>deceased</u>, and the Next of Kin are also deceased, the Extended Next of Kin (see Instruction #1) may apply. Please indicate the applicant's relationship to the bride/groom _____</p>	<p><i>In the case that the applicant is the Next of Kin or the Extended Next of Kin, please complete the following certification:</i></p> <p><i>I, _____ (name, please print), am the _____ of _____. I certify that I am the Next of Kin, or all the Next of Kin are deceased, and I am the Extended Next of Kin.</i></p>
<input type="checkbox"/> Authorized Representative of any entitled individual (see Instruction #2). Proof of authorization is required and must be attached to this application (see Instruction #3)	

5. Why are You Requesting this Information? (Select One)

<input type="checkbox"/> pension benefits	<input type="checkbox"/> insurance	<input type="checkbox"/> divorce
<input type="checkbox"/> estate settlement	<input type="checkbox"/> immigration	<input type="checkbox"/> other (specify) _____

I authorize the Office of the Registrar General to issue the requested document/information, and consent to the Ministry of Government Services collecting information about myself and the person(s) named on the record (if other than myself) from such other sources as may be necessary to verify the information on this form and my entitlement to the service required, and the disclosure of such information to the Ministry of Government Services. I am aware that it is an offence to wilfully make a false statement on this form.

	Daytime Telephone Number		Date Signed		
	 ()	Ext.	Year	Month	Day

Instructions

Instruction #1

For the purposes of entitlement to a Marriage Certificate (File Size), Next of Kin to the Bride/Groom include: Parents of either the Bride/Groom and Children of the marriage. If either (or both) of the Bride/Groom is deceased, Sibling(s) are entitled. Extended Next of Kin (closest surviving relative) to the Bride/Groom include: Grandmother, Grandfather, Aunt, Uncle, First Cousin, Niece, Nephew, or Grandchild.

For the purpose of entitlement to a Certified Copy of Statement of Marriage (Long Form), Next of Kin to the Bride/Groom include: Parents of either the Bride/Groom, Children of the marriage, Sibling(s) of the Bride/Groom. Extended Next of Kin (closest surviving relative) to the Bride/Groom include: Grandmother, Grandfather, Aunt, Uncle, First Cousin, Niece, Nephew, or Grandchild.

Instruction #2

Authorized Representative includes an estate trustee, an executor or administrator, a person with power of attorney or a person with legal guardianship acting on behalf of the deceased or an entitled individual.

Instruction #3

Proof of Authorization includes a certificate of appointment of estate trustee, letters of administration, an order under the *Declarations of Death Act, 2002*, a will, proof of power of attorney and proof of legal guardianship.

Instruction #4

A search may be requested by an individual getting married in another jurisdiction to demonstrate that he/she has not been married in Ontario (sometimes referred to as a letter of non-impediment).

Completed Request Locations

Mail the completed request to our Thunder Bay Office.

Office of the Registrar General
 P.O. Box 4600
 189 Red River Road
 Thunder Bay ON P7B 6L8
 Fax 1-807-343-7459

If you require faster service than 6-8 weeks, please apply online at www.gov.on.ca.

Personal information contained on this form is collected under the authority of the Vital Statistics Act, R.S.O. 1990, c. V.4 and will be used to provide certified copies, extracts, certificates, or search notices and to verify the information provided and your entitlement to the service requested and for security and law enforcement purposes. It is an offence to wilfully make a false statement on this form. Questions about this collection should be directed to: The Deputy Registrar General, Office of the Registrar General, P.O. Box 4600, 189 Red River Road, Thunder Bay ON P7B 6L8. Telephone 1-800-461-2156 or 416-325-8305.

OFFICE OF THE REGISTRAR GENERAL

STANDARD THIRD PARTY AUTHORIZATION FORM

(Where someone other than an authorized representative is submitting an application, or picking up documents, a completed Third Party Authorization/Consent form MUST accompany the application).

I, _____ (name of applicant), authorize A.Richard / C.Forbes of Certificates Express (name of representative/organization representing applicant) to apply/pick-up a _____ (name of document), on my behalf.

I understand that I am hereby sharing my personal information with a third party, and that the Office of the Registrar General does not and will not assume any responsibility or liability for the misuse of my personal information by the third party representative I have authorized to act on my behalf.

Signature

Date