



HOW TO CALCULATE PHYSICAL PRESENCE

IMPORTANT: Due to the possibility of mistakes when making a manual physical presence calculation, please be advised that you are strongly encouraged to use the **online Physical Presence Calculator**. If you do not use the online Physical Presence Calculator, you must complete this form and include it with your application.

There are two calculations you must complete to determine if you meet the physical presence requirements for Canadian citizenship. You must meet both requirements before filing your application.

Step 1 - Calculating physical presence of 1,460 days within the 6 years immediately before the date you sign your application.

The *Citizenship Act* requires a person to be **physically present** as a Permanent Resident in Canada for at least 1460 days during the 6 years immediately before the date of the application. Time spent in Canada before becoming a Permanent Resident cannot be used in this calculation. **Remember, you count only the last 6 years.**

Example:

You apply for citizenship on July 1, 2015.

- The 6-year relevant period for calculating your physical presence in Canada is July 1, 2009, to June 30, 2015.
- Any time spent in Canada before July 1, 2009, is not counted.
- Any time from July 1, 2009 up to and including June 30, 2015 that you were not a Permanent Resident is not counted.
- Any time from July 1, 2009 up to and including June 30, 2015 that you were not physically present in Canada is not counted.
- July 1, 2009, can count towards this calculation; July 1, 2015, cannot count towards this calculation.
- February 29th (leap years) counts as a day of presence in Canada if you are in Canada, but is also counted as a day of absence from Canada if you are not in Canada on that day.

If you have not met the physical presence requirement in Step 1, do not continue to Step 2. You are not yet eligible to apply for Canadian citizenship.

Step 2 - Calculating physical presence of 183 days in any 4 calendar years within the 6 years immediately before the date you sign your application.

1. The *Citizenship Act* also requires a person to be physically present as a Permanent Resident in Canada for at least 183 days during each of 4 calendar years that are fully or partially within the 6 years immediately before the date of the application. Absences from Canada may affect your ability to meet this requirement.

Example:

- You become a Permanent Resident of Canada on August 20, 2012, and do not travel outside of Canada. This equals 134 days in Canada in 2012.
- In 2013 you are outside of Canada for a total of 190 days. This equals 175 days in Canada in 2013 (365 days - 190 days = 175 days in Canada in 2013).
- You spend 365 days in Canada in 2014.
- You spend 365 days in Canada in 2015.
- You spend 366 days in Canada in 2016 (a leap year).
- You spend 55 days in Canada in 2017 and want to apply for citizenship on February 25, 2017.
- You have now accumulated 1460 days of physical presence in Canada in the 6 years immediately before the date of your application.
- You spent 183 days in Canada in 3 calendar years immediately before the date of your application (in 2014, 2015 and 2016).
- Even though you met the first physical presence requirement in Step 1, you cannot apply for citizenship on February 25, 2017, because you do not meet the second requirement.
- You must wait an additional 128 days, until you have accumulated 183 days of physical presence in 2017 (4th calendar year) in order to meet both physical presence requirements. You could apply for citizenship on July 3, 2017, providing that you do not have additional absences from Canada.

Time spent in jail, on probation, or parole may affect your physical presence calculation. If you think this may apply to you, please contact the Call Centre or refer to www.cic.gc.ca.

NOTE: The information you provide should not be limited by the space allowed to answer this question. If you need more space, attach another sheet of paper

Absences from Canada

You will use this information when completing your calculations on page 3.

Have you left Canada in the last 6 years or if you became a Permanent Resident of Canada during the last 6 years, have you left Canada since that date?

No Yes ► If yes, please list **all** of your trips outside of Canada in the last 6 years before the date of your application, or from the date you became a Permanent Resident (if less than 6 years), even if you were accompanied by a family member who is a Permanent Resident or citizen of Canada. You must list **all** the trips you have taken outside of Canada, regardless of the reason for the trip. You must **also** list all trips where you left and returned to Canada the same day or the next day. See example below to assist you in calculating the total number of days absent from Canada.

Example:

- You leave Canada on July 5 and return to Canada on the same day; total number of days absent = 0
- You leave Canada on July 5 and return to Canada on July 6; total number of days absent = 0
- You leave Canada on July 5 and return to Canada on July 12; total number of days absent = 6

The day you leave from and return to Canada do not count as a day of absence. On these days you were physically present in Canada. An absence from Canada on February 29th (leap years) counts as a day outside of Canada.

Date left Canada (YYYY-MM-DD)	Date returned to Canada (YYYY-MM-DD)	Destination	Reason for absence	Total # days absent from Canada
TOTAL ►				

PHYSICAL PRESENCE CALCULATION SHEET

NOTE: Only time as a Permanent Resident in Canada during the 6 years immediately before the date of your application can be used in these calculations.

STEP 1 CALCULATING PHYSICAL PRESENCE OF 1,460 DAYS IN THE 6 YEARS IMMEDIATELY BEFORE THE DATE YOU SIGN YOUR APPLICATION

<p>A Enter the date you will sign your application form in Box A</p>	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 15%; text-align: center;">Box A</td> <td>Date (YYYY-MM-DD)</td> </tr> </table>	Box A	Date (YYYY-MM-DD)
Box A	Date (YYYY-MM-DD)		
<p>B Enter the date you became a permanent resident of Canada in Box B. If you became a permanent resident <u>more than 6 years before the date in Box A</u>, enter in Box B the date in Box A minus 6 years (A - 6 years = B). Example: Date in Box A = May 21, 2016 - 6 years = May 21, 2010. Enter May 21, 2010 in Box B.</p>	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 15%; text-align: center;">Box B</td> <td>Date (YYYY-MM-DD)</td> </tr> </table>	Box B	Date (YYYY-MM-DD)
Box B	Date (YYYY-MM-DD)		
<p>C Note: February 29th (leap years) counts as a day for the calculation in Box C. Calculate the total number of days between the date in Box B and the date in Box A. Enter this number in Box C.</p>	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 15%; text-align: center;">Box C</td> <td></td> </tr> </table>	Box C	
Box C			
<p>Notes:</p> <ol style="list-style-type: none"> 1. The maximum number of days you can enter in Box C is 2192. If the number in Box C is less than 1460, you are not eligible to apply for citizenship yet. 2. When doing the calculation, you cannot count the actual date you will sign your application; the physical presence requirement must be met immediately before the date you sign your application. 			
<p>D Note: An absence from Canada on February 29th (leap years) counts as a day outside of Canada. Enter the total number of days absent from Canada in Box D (as declared on page 2).</p>	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 15%; text-align: center;">Box D</td> <td></td> </tr> </table>	Box D	
Box D			
<p>E Subtract the number of days in Box D from the number of days in Box C and enter that number in Box E (C - D = E).</p>	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 15%; text-align: center;">Box E</td> <td></td> </tr> </table>	Box E	
Box E			
<p>Proceed to Step 2 if Box E is 1460 or greater. If the number in Box E is less than 1460, you are not eligible to apply for citizenship yet.</p>			

STEP 2 CALCULATING PHYSICAL PRESENCE OF 183 DAYS IN ANY 4 CALENDAR YEARS IN THE 6 YEARS IMMEDIATELY BEFORE THE DATE YOU SIGN YOUR APPLICATION

Current year

<p>A Enter the date you will sign your application form (YYYY-MM-DD) ► _____</p>	
<p>B Calculate the number of days from January 1 of the year you will sign your application form to the date immediately before you will sign your application form. Example: If you sign your application form on January 30, 2016, this means you write 29 days.</p>	<p>► _____ days</p>
<p>C Enter the number of days you have been absent in the year you are applying for citizenship.</p>	<p>► _____ days</p>
<p>D Calculate the number of days you have been physically present in Canada in the year you are applying for citizenship:</p>	
<p>Calendar Year _____ Days from calculation B _____ Minus days from calculation C _____ = _____ physical presence</p>	

STEP 2 CALCULATING PHYSICAL PRESENCE OF 183 DAYS IN ANY 4 CALENDAR YEARS IN THE 6 YEARS IMMEDIATELY BEFORE THE DATE YOU SIGN YOUR APPLICATION (CONTINUED)

Prior years

Calculate the days you were physically present in Canada in the years previous to the year you are applying for citizenship. Start with the year **immediately prior** to the year you are signing your application form. Reminder: you can only calculate using the **6** years immediately before the date you sign your application.

Calendar Year	_____	365(366 if leap year) days minus # of days not in Canada or a PR of Canada	_____	=	_____	physical presence
Calendar Year	_____	365(366 if leap year) days minus # of days not in Canada or a PR of Canada	_____	=	_____	physical presence
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Calendar Year	_____	365(366 if leap year) days minus # of days not in Canada or a PR of Canada	_____	=	_____	physical presence

If you were physically present as a Permanent Resident for at least 183 days in 4 or more years in the relevant 6 year period, you meet the second physical presence requirement.

Do not apply for citizenship if you do not meet both physical presence requirements (Step 1 and Step 2). If you apply for citizenship without meeting both physical presence requirements, your application will be returned to you.

WARNING

If you send an application containing misleading or fraudulent information, you can be charged with a criminal offence or an offence under the *Citizenship Act* and your citizenship application can be refused.

DECLARATION

I understand the content of this form. I declare that the information provided is true, correct and complete.



Signature of applicant _____

_____ Date (YYYY-MM-DD)