

## BORDER CARDS: NEXUS

### ORDER FORM

#### INSTRUCTIONS

Read all instructions and follow carefully

**1.** Please complete one (1) NEXUS application form per person. Complete the address and employment fields for the last five (5) years in full, leaving NO gaps (including when unemployed or as a student). If you require additional space, please use the 'Required Supplementary Information' forms provided.

**2.** Make clear copies of your valid citizenship and identity documents (i.e. passport, birth / citizenship certificate, PR card, work / study permit, driver's license, etc.)

**3.** Complete this order form in full, ensuring you have included all requirements on the 'Nexus Package Checklist'.

**4.** Send your entire completed package using one of the following methods:

**FAX** the entire application package to **1-866-239-9667** **OR**  
**SCAN AND EMAIL** your entire application package to [info@nexuscardapplication.com](mailto:info@nexuscardapplication.com) with the subject line: (Name of Applicant) NEXUS Application **OR**

**MAIL** your entire application package to our head office at:

**PO BOX 31037, COLLEGE SQUARE, TORONTO, ON M6G 4A7**

#### NEXUS PACKAGE CHECKLIST

Include the following documents in your NEXUS package

- NEXUS APPLICATION FORM** completed and signed  
- all forms must be included, even if blank
- BORDER CARDS ORDER FORM (this page)**  
- applications submitted without this form will not be processed
- COPY OF VALID CITIZENSHIP DOCUMENT**  
-i.e. passport, citizenship certificate, birth certificate, etc.
- COPY OF VALID ADMISSIBILITY DOCUMENT**  
-i.e. passport, PR card, work/study permit, etc.
- COPY OF VALID DRIVERS LICENSE**  
-if applicable
- COPY OF FRONT AND BACK OF EXPIRING NEXUS CARD**  
- renewals only

**APPLICATIONS SUBMITTED WITHOUT THIS ORDER FORM WILL NOT BE PROCESSED**

#### BORDER CARDS BASIC SERVICE

**USD \$220**

USD \$170 Service fees

USD \$50 government fees

The government fee is non-refundable

50% off service fees for additional family members

**AVERAGE PROCESSING TIME\* 4-8 WEEKS**

\* Timeline refers to initial review by the government. Additional delays are possible if the government does additional background checks.

#### EXPEDITED INTERVIEW APPOINTMENT

**USD \$100** additional service fee

Get your interview scheduled between 1 to 21 calendar days from conditional approval of your application

\*Obtaining an appointment under regular processing (non expedited) can take up to 5 months for some locations

#### ADDITIONAL INFORMATION

\* Initial review of your application entails background checks in both Canada and the US

\* Once you have been conditionally approved, we will contact you to schedule an interview; you must schedule this interview within 30 days of approval

\* Once you attend your interview and have been approved, your card will be mailed to you at the address you provide

\* Sending incomplete applications will delay processing

#### Where did you find us?

Google

Bing

Yahoo

YouTube

Referral

Returning Client

Other

#### CREDIT CARD INFORMATION

By signing below I agree to be charged the applicable service fees to the credit card I have provided.

We accept Visa, Mastercard, Amex, and bank drafts (call for this method) as acceptable methods of payment

Cardholder Name

Expiry Date

Card Number

CVW Code

Billing Address



What is the CVW code? (The last 3 digits on the back of the card above the signature **or** 4 digits for American Express on the front above the card number)

Cardholder Signature

#### DISCLAIMER

**By signing below applicant agrees to all of the following conditions**

- \* I assert that I have read and agreed to the terms and conditions as listed on <http://nexuscardapplication.com/terms/>
- \* Border Cards is not responsible for applications lost in the mail or improperly submitted by email or fax
- \* Border Cards is not responsible for applications that are denied
- \* Border Cards is not responsible for delays caused by incomplete applications
- \* Basic service fees are non-refundable once applications are submitted to the government
- \* Expedited service fees are refunded only if we can't offer you interview date within 21 calendar days from conditional approval of your application
- \* The government fee is non-refundable, if it has already been paid to the government.
- \* I assert that I understand I am using Border Cards to apply for my NEXUS card
- \* I agree to being charged the total fees according to the service I have selected to the credit card provided.
- \* If I opt for expedited service, by signing this form I authorize you to charge me the expedited fee.
- \* I understand that cancellation of this service after my order is received by Border Cards will bear a minimum cancellation fee of \$42.50.

Applicant's Name:

Sign here:

# NEXUS APPLICATION

## Reason for application:

First time applicant    Reapplication    Renewal - Please provide your membership ID:

Surname (current):

First name:

Middle name:

Nickname:

Gender:  Male  Female

Eye color:

Height

ft.

in.

or

cm.

## Reconfirmation required

Full name at birth:

Other previous names (marriages, legal name changes, etc.):

Date of birth (YYYY/MM/DD):

### Place of birth

City

State/  
Province

Country

## Your contact information

Home phone

Email

Cell Phone

Work phone

## Citizenship Information (Please provide photocopies of all applicable documents)

Are you a US citizen?  Yes  No

Are you a permanent resident of the US?  Yes  No

Are you a citizen of Canada  Yes  No

If you are neither US or Canadian citizen, please specify your citizenship:

## I have the following documents and I will provide photocopies:

Passport

Document number

Country of Issuance

Name as it appears on the document

Expiry date (yyyy/mm/dd)

Passport  
(2)

Document number

Country of Issuance

Name as it appears on the document

Expiry date (yyyy/mm/dd)

Citizenship  
document

Document number

Country of Issuance

Name as it appears on the document

Date Issued (yyyy/mm/dd)

Type of document:

Birth  
Certificate

Document number

Country of Issuance

State/Province of Issuance

Name as it appears on the document

**Permanent resident status document (for applicants who are not citizens of Canada or the US)**

<input type="checkbox"/> Permanent resident card	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)

**If applicable, please provide your visa or a work permit details**

<input type="checkbox"/> Visa	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Work permit	Document number	Type	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)

<input type="checkbox"/> Visa	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Work permit	Document number	Type	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)

**Do you have a valid driver's license?**  Yes  No **(\*If YES, please provide a photocopy)**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Driver's license number	Country of issuance	Province/State	Name as it appears on the document	Expiry date (yyyy/mm/dd)

Is this an enhanced security driver's license?  Yes  No

(An enhanced driver's license (EDL) is a driver's license that has been enhanced to denote both identity and citizenship. An EDL will include a flag icon identifying the license-holder's citizenship)

Is this a commercial driver's license?  Yes  No

Is there a HAZMAT (hazardous material) endorsement on the CDL?  Yes  No

**Please provide the last 5 years of your residential history leaving no gaps**

**Current residential address:**

From (YYYY/MM)  **To present**

Street number	<input type="text"/>	Street name	<input type="text"/>		
Apt. number	<input type="text"/>	City	<input type="text"/>	Province/State	<input type="text"/>
Country	<input type="text"/>	PO Box Number	<input type="text"/>	Postal/Zip code	<input type="text"/>

**Is your mailing address same as your Residential address?**  Yes  No

**If not, please provide your current mailing address below:**

From (YYYY/MM)  **To present**

Street number	<input type="text"/>	Street name	<input type="text"/>		
Apt. number	<input type="text"/>	City	<input type="text"/>	Province/State	<input type="text"/>
PO Box Number	<input type="text"/>	Postal/Zip code	<input type="text"/>	Country	<input type="text"/>

**Previous address (if applicable):**

From (YYYY/MM)  To (YYYY/MM)

Street number	<input type="text"/>	Street name	<input type="text"/>		
Apt. number	<input type="text"/>	City	<input type="text"/>	Province/State	<input type="text"/>
Country	<input type="text"/>	Postal/Zip code	<input type="text"/>		

**Previous address (if applicable):** From (YYYY/MM)  To (YYYY/MM)

Street number  Street name

Apt. number  City  Province/State

Country  Postal/Zip code

**Previous address (if applicable):** From (YYYY/MM)  To (YYYY/MM)

Street number  Street name

Apt. number  City  Province/State

Country  Postal/Zip code

**Please provide the last 5 years of your employment history leaving no gaps. Please specify the periods you were unemployed or a student.**

**Current employment:**

From (YYYY/MM)  **To present**

Occupation

Current Employer's name:

Street number  Street name

Apt. number  City  Province/State

Country  Postal/Zip code  Employer's telephone

**Previous employment (if applicable)** From (YYYY/MM)  To (YYYY/MM)

Occupation

Employer's name:

Street number  Street name

Apt. number  City  Province/State

Country  Postal/Zip code  Employer's telephone

**Previous employment (if applicable)** From (YYYY/MM)  To (YYYY/MM)

Occupation

Employer's name:

Street number  Street name

Apt. number  City  Province/State

Country  Postal/Zip code  Employer's telephone



SUPPLEMENTAL ADDRESS HISTORY PAGE

Full five (5) years address history is required. Please fill out if additional space is needed

DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Apartment # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

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DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Apartment # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

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DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Apartment # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

SUPPLEMENTAL ADDRESS HISTORY PAGE

Full five (5) years address history is required. Please fill out if additional space is needed

DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Apartment # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

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DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Apartment # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

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DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Apartment # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

SUPPLEMENTAL EMPLOYMENT HISTORY PAGE

\*\*Please write in your Employment History for the previous five (5) years. Leave no gaps. If you were/are a student write in "Student". If you were/are unemployed write in "unemployed".

Current     Previous

DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Employer Phone number \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Suite # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

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Current     Previous

DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Employer Phone number \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Suite # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_



SUPPLEMENTAL EMPLOYMENT HISTORY PAGE

\*\*Please write in your Employment History for the previous five (5) years. Leave no gaps. If you were/are a student write in "Student". If you were/are unemployed write in "unemployed".

Current     Previous

DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Employer Phone number \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Suite # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

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Current     Previous

DATE FROM (mm/yyyy): \_\_\_\_\_ DATE TO (mm/yyyy): \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Employer Phone number \_\_\_\_\_

Street Number \_\_\_\_\_ Street Name \_\_\_\_\_

Suite # \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_