

Print Form

## BORDER CARDS: NEXUS

### ORDER FORM

#### INSTRUCTIONS

Read all instructions and follow carefully

**1.** Please complete one (1) NEXUS application form per person. Complete the address and employment fields for the last five (5) years in full, leaving NO gaps (including when unemployed or as a student). If you require additional space, please use the 'Required Supplementary Information' forms provided.

**2.** Make clear copies of your valid citizenship and identity documents (i.e. passport, birth / citizenship certificate, PR card, work / study permit, driver's license, etc.)

**3.** Complete this order form in full, ensuring you have included all requirements on the 'Nexus Package Checklist'.

**4.** Send your entire completed package using one of the following methods:

**FAX** the entire application package to **1-866-239-9667** **OR** **SCAN AND EMAIL** your entire application package to [info@nexuscardapplication.com](mailto:info@nexuscardapplication.com) with the subject line: (Name of Applicant) NEXUS Application **OR**

**MAIL** your entire application package to our head office at:

**P.O. BOX 27060 MASONVILLE PO, London, ON N5X 3W0**

#### NEXUS PACKAGE CHECKLIST

Include the following documents in your NEXUS package

- NEXUS APPLICATION FORM** completed and signed  
- all forms must be included, even if blank
- BORDER CARDS ORDER FORM (this page)**  
- applications submitted without this form will not be processed
- COPY OF VALID CITIZENSHIP DOCUMENT**  
-i.e. passport, citizenship certificate, birth certificate, etc.
- COPY OF VALID ADMISSIBILITY DOCUMENT**  
-i.e. passport, PR card, work/study permit, etc.
- COPY OF VALID DRIVERS LICENSE**  
-if applicable
- COPY OF FRONT AND BACK OF EXPIRING NEXUS CARD**  
- renewals only

#### BORDER CARDS BASIC SERVICE

**USD \$220**

USD \$170 Service fees

USD \$50 government fees

The government fee is non-refundable

50% off service fees for additional family members

**AVERAGE PROCESSING TIME\* 4-8 WEEKS**

\* Timeline refers to initial review by the government. Additional delays are possible if the government does additional background checks.

#### EXPEDITED INTERVIEW APPOINTMENT

**USD \$100** additional service fee

Get your interview scheduled between 1 to 21 calendar days from conditional approval of your application

\*Obtaining an appointment under regular processing (non-expedited) can take up to 5 months for some locations

#### ADDITIONAL INFORMATION

\* Initial review of your application entails background checks in both Canada and the US

\* Once you have been conditionally approved, we will contact you to schedule an interview; you must schedule this interview within 30 days of approval

\* Once you attend your interview and have been approved, your card will be mailed to you at the address you provide

\* Sending incomplete applications will delay processing

#### CREDIT CARD INFORMATION

By signing below I agree to be charged the applicable service fees to the credit card I have provided.

We accept Visa, Mastercard, Amex, and bank drafts (call for this method) as acceptable methods of payment

Cardholder Name

Expiry Date

Card Number

CVW Code

Billing Address



What is the CVW code? (The last 3 digits on the back of the card above the signature **or** 4 digits for American Express on the front above the card number)

Cardholder Signature

#### DISCLAIMER

**By signing below applicant agrees to all of the following conditions**

- \* I assert that I have read and agreed to the terms and conditions as listed on <http://nexuscardapplication.com/terms/>
- \* Border Cards is not responsible for applications lost in the mail or improperly submitted by email or fax
- \* Border Cards is not responsible for applications that are denied
- \* Border Cards is not responsible for delays caused by incomplete applications
- \* Basic service fees are non-refundable once applications are submitted to the government
- \* Expedited service fees are refunded only if we can't offer you an interview date within 21 calendar days from conditional approval of your application
- \* The government fee is non-refundable, if it has already been paid to the government.
- \* I assert that I understand I am using Border Cards to apply for my NEXUS card
- \* I agree to being charged the total fees according to the service I have selected to the credit card provided.
- \* If I opt for expedited service, by signing this form I authorize you to charge me the expedited fee.
- \* I understand that cancellation of this service after my order is received by Border Cards will bear a minimum cancellation fee of \$42.50.

Applicant's Name:

Sign here:

# NEXUS Application

**Reason for application:**

First time applicant  
  Reapplication (Denied/Revoked)  
  Renewal - Please provide your PASS ID:

Surname/last name: <input style="width: 250px;" type="text"/>	Date of Birth (yyyy/mm/dd): <input style="width: 150px;" type="text"/>
Given/first name: <input style="width: 250px;" type="text"/>	City of birth: <input style="width: 150px;" type="text"/>
Middle name: <input style="width: 250px;" type="text"/>	Country of birth: <input style="width: 150px;" type="text"/>
Nickname: <input style="width: 250px;" type="text"/>	State/province of birth: <input style="width: 150px;" type="text"/>

Full name at birth:

Have you used any other names before? (Marriages, legal name changes, etc.):  
  Yes    No

Other First Names: <input style="width: 450px;" type="text"/>	Gender: <input type="radio"/> Male
Other Last Names: <input style="width: 450px;" type="text"/>	<input type="radio"/> Female
	Eye color: <input style="width: 100px;" type="text"/>
	Height: <input style="width: 100px;" type="text"/>

Home phone: <input style="width: 150px;" type="text"/>	E-mail address: <input style="width: 400px;" type="text"/>
Mobile phone: <input style="width: 150px;" type="text"/>	Work phone: <input style="width: 150px;" type="text"/>

Are you a US citizen?    Yes    No

Are you a permanent resident of the US?    Yes    No

Are you a citizen of Canada    Yes    No

If you are neither US or Canadian citizen, please specify your citizenship:

**Preferred interview location**

*Interviews take place at the following locations only:*

Additional notes:

**CANADA**

**British Columbia**

Vancouver airport

Vancouver downtown

**Alberta**

Calgary

Edmonton

**Manitoba**

Winnipeg

**Ontario**

Buffalo-Ft. Erie

Toronto airport

Ottawa

Lansdowne

**Quebec**

Montreal

**Nova Scotia**

Enfield

**New Brunswick**

Belleville/Houlton

**UNITED STATES**

**Washington**

Blaine

**North Dakota**

Pembina

**Montana**

Sweetgrass

**Minnesota**

International Falls

Warroad

**Michigan**

Detroit

Port Huron

Sault Ste. Marie

**New York**

Champlain

Niagara Falls

**Maine**

Calais

**Vermont**

Derby Line

# DOCUMENT CHECKLIST

**I have the following documents and I will provide PHOTOCOPIES:**

<input type="checkbox"/> Passport	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)
<input type="checkbox"/> Passport (2)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)
<input type="checkbox"/> Citizenship document	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Date Issued (yyyy/mm/dd)
Type of document:	<input type="text"/>			
<input type="checkbox"/> Birth Certificate	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	State/Province of Issuance	Name as it appears on the document

## Permanent resident status (for applicants who are not citizens of Canada or the US)

<input type="checkbox"/> Permanent resident card	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Document number	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)

## If applicable, please provide your visa or work permit details

<input type="checkbox"/> Visa	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Work permit	Document number	Type	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)
<input type="checkbox"/> Visa	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Work permit	Document number	Type	Country of Issuance	Name as it appears on the document	Expiry date (yyyy/mm/dd)

## Do you currently hold a valid Driver's License? Yes No (\*If YES, please provide a photocopy)

Driver's license number:	<input type="text"/>	Expiry date (yyyy/mm/dd):	<input type="text"/>
Name as it appears on the document:	<input type="text"/>	Country of issuance:	<input type="text"/>
	<input type="text"/>	Province/State:	<input type="text"/>

Is this an enhanced driver's license (EDL)?  Yes  No

(An enhanced driver's license is a driver's license that has been enhanced to denote both identity and citizenship. An EDL will include a flag icon identifying the license-holder's citizenship)

Is this a commercial driver's license?  Yes  No

Is there a HAZMAT (hazardous material) endorsement on the CDL?  Yes  No

## ADDRESS INFO

Please provide the last **5 YEARS** of your residential history leaving no gaps

### Current residential address:

From (YYYY/MM)

To present

Street number

Street name

Apt. number

Province/State

City

P.O. Box Number

Postal/Zip code

Country

Is your **mailing** address same as your Residential address?  Yes  No

If **not**, please provide your current mailing address below:

From (YYYY/MM)

To present

Street number

Street name

Apt. number

Province/State

City

P.O. Box Number

Postal/Zip code

Country

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

Previous address (if applicable):

From (YYYY/MM)

To (YYYY/MM)

Address:

## EMPLOYMENT INFO

Please provide the last **5 YEARS** of your employment history leaving no gaps. Please specify the periods you were unemployed or a student.

### Current employment:

From (YYYY/MM)

To present

Self-Employed

Employed

Unemployed

Retired

Student

What is your occupation?

Who is your employer?

Street number

Street name

Suite/Unit

City

Province/State

Postal/Zip code

Country

Employer's Phone

### Previous employment (if applicable)

Self-Employed

Employed

Unemployed

Retired

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

### Previous employment (if applicable)

Self-Employed

Employed

Unemployed

Retired

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

### Previous employment (if applicable)

Self-Employed

Employed

Unemployed

Retired

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed  Employed  Unemployed  Retired  Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed  Employed  Unemployed  Retired  Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed  Employed  Unemployed  Retired  Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed  Employed  Unemployed  Retired  Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

**Previous employment (if applicable)**

Self-Employed  Employed  Unemployed  Retired  Student

From (YYYY/MM)  To (YYYY/MM)

What is/was your occupation?  Employer's telephone

Who is/was your employer?

Employer's address:

