

BORDER CARDS: NEXUS

ORDER FORM

INSTRUCTIONS

Read all instructions and follow carefully

1. Please complete one (1) NEXUS application form per person. Complete the address and employment fields for the last five (5) years in full, leaving NO gaps (including when unemployed or as a student). If you require additional space, please use the 'Required Supplementary Information' forms provided.

2. Make clear copies of your valid citizenship and identity documents (i.e. passport, birth / citizenship certificate, PR card, work / study permit, driver's license, etc.)

3. Complete this order form in full, ensuring you have included all requirements on the 'Nexus Package Checklist'.

4. Send your entire completed package using one of the following methods:

FAX the entire application package to **1-866-239-9667** **OR**
SCAN AND EMAIL your entire application package to
info@nexuscardsapplication.com with the subject line: (Name of Applicant) NEXUS Application **OR**

MAIL your entire application package to our head office at:

P.O. BOX 27060 MASONVILLE PO, London, ON N5X 3W0

NEXUS PACKAGE CHECKLIST

Include the following documents in your NEXUS package

- ☐ **NEXUS APPLICATION FORM** completed and signed
- all forms must be included, even if blank
- ☐ **BORDER CARDS ORDER FORM (this page)**
- applications submitted without this form will not be processed
- ☐ **COPY OF VALID CITIZENSHIP DOCUMENT**
-i.e. passport, citizenship certificate, birth certificate, etc.
- ☐ **COPY OF VALID ADMISSIBILITY DOCUMENT**
-i.e. passport, PR card, work/study permit, etc.
- ☐ **COPY OF VALID DRIVERS LICENSE**
-if applicable
- ☐ **COPY OF FRONT AND BACK OF EXPIRING NEXUS CARD**
- renewals only

BORDER CARDS BASIC SERVICE

☒ **USD \$220**

USD \$170 Service fees

USD \$50 government fees

The government fee is non-refundable

50% off service fees for additional family members

AVERAGE PROCESSING TIME* 4-8 WEEKS

* Timeline refers to initial review by the government. Additional delays are possible if the government does additional background checks.

EXPEDITED INTERVIEW APPOINTMENT

☐ **USD \$100** additional service fee

Get your interview scheduled between 1 to 21 calendar days from conditional approval of your application

*Obtaining an appointment under regular processing (non-expedited) can take up to 5 months for some locations

ADDITIONAL INFORMATION

* Initial review of your application entails background checks in both Canada and the US

* Once you have been conditionally approved, we will contact you to schedule an interview; you must schedule this interview within 30 days of approval

* Once you attend your interview and have been approved, your card will be mailed to you at the address you provide

* Sending incomplete applications will delay processing

CREDIT CARD INFORMATION

By signing below I agree to be charged the applicable service fees to the credit card I have provided.

We accept Visa, Mastercard, Amex, and bank drafts (call for this method) as acceptable methods of payment

Cardholder Name

Expiry Date

Card Number

CVV Code

Billing Address

What is the CVV code? (The last 3 digits on the back of the card above the signature **or** 4 digits for American Express on the front above the card number)

Cardholder Signature

DISCLAIMER

By signing below applicant agrees to all of the following conditions

- * I assert that I have read and agreed to the terms and conditions as listed on <http://nexuscardsapplication.com/terms/>
- * Border Cards is not responsible for applications lost in the mail or improperly submitted by email or fax
- * Border Cards is not responsible for applications that are denied
- * Border Cards is not responsible for delays caused by incomplete applications
- * Basic service fees are non-refundable once applications are submitted to the government
- * Expedited service fees are refunded only if we can't offer you an interview date within 21 calendar days from conditional approval of your application
- * The government fee is non-refundable, if it has already been paid to the government.
- * I assert that I understand I am using Border Cards to apply for my NEXUS card
- * I agree to being charged the total fees according to the service I have selected to the credit card provided.
- * If I opt for expedited service, by signing this form I authorize you to charge me the expedited fee.
- * I understand that cancellation of this service after my order is received by Border Cards will bear a minimum cancellation fee of \$42.50.

Applicant's Name:

Sign here:

NEXUS Application

Reason for application:

☐ First time applicant ☐ Reapplication (Denied/Revoked) ☐ Renewal - Please provide your PASS ID:

Surname/last name:

Date of Birth (yyyy/mm/dd):

Given/first name:

City of birth:

Middle name:

Country of birth:

Nickname:

State/province of birth:

Full name at birth:

Gender: ☐ Male
☐ Female

Have you used any other names before? (Marriages, legal name changes, etc.): ☐ Yes ☐ No

Other First Names:

Eye color:

Other Last Names:

Height:

Home phone:

E-mail address:

Mobile phone:

Work phone:

Are you a US citizen? ☐ Yes ☐ No

Are you a permanent resident of the US? ☐ Yes ☐ No

Are you a citizen of Canada ☐ Yes ☐ No

If you are neither US or Canadian citizen, please specify your citizenship:

Preferred interview location

Interviews take place at the following locations only:

Additional notes:

CANADA

British Columbia

- ☐ Vancouver airport
☐ Vancouver downtown

Alberta

- ☐ Calgary
☐ Edmonton

Manitoba

- ☐ Winnipeg

Ontario

- ☐ Buffalo-Ft. Erie
☐ Toronto airport
☐ Ottawa
☐ Lansdowne

Quebec

- ☐ Montreal

Nova Scotia

- ☐ Enfield

New Brunswick

- ☐ Belleville/
Houlton

UNITED STATES

Washington

- ☐ Blaine

North Dakota

- ☐ Pembina

Montana

- ☐ Sweetgrass

Minnesota

- ☐ International
Falls
☐ Warroad

Michigan

- ☐ Detroit
☐ Port Huron
☐ Sault Ste. Marie

New York

- ☐ Champlain
☐ Niagara Falls

Maine

- ☐ Calais

Vermont

- ☐ Derby Line

DOCUMENT CHECKLIST

I have the following documents and I will provide PHOTOCOPIES:

☐ Passport

Document number

Country of Issuance

Name as it appears on the document

Expiry date (yyyy/mm/dd)

☐ Passport
(2)

Document number

Country of Issuance

Name as it appears on the document

Expiry date (yyyy/mm/dd)

☐ Citizenship
document

Document number

Country of Issuance

Name as it appears on the document

Date Issued (yyyy/mm/dd)

Type of document:

☐ Birth
Certificate

Document number

Country of Issuance

State/Province of Issuance

Name as it appears on the document

Permanent resident status (for applicants who are not citizens of Canada or the US)

☐ Permanent
resident
card

Document number

Country of Issuance

Name as it appears on the document

Expiry date (yyyy/mm/dd)

If applicable, please provide your visa or work permit details

☐ Visa

Document number

Type

Country of Issuance

Name as it appears on the document

Expiry date (yyyy/mm/dd)

☐ Work permit

☐ Visa

Document number

Type

Country of Issuance

Name as it appears on the document

Expiry date (yyyy/mm/dd)

☐ Work permit

Do you currently hold a valid Driver's License? ☐ Yes ☐ No **(*If YES, please provide a photocopy)**

Driver's license number:

Expiry date (yyyy/mm/dd):

Name as it appears on the document:

Country of issuance:

Province/State:

Is this an enhanced driver's license (EDL)? ☐ Yes ☐ No

(An enhanced driver's license is a driver's license that has been enhanced to denote both identity and citizenship. An EDL will include a flag icon identifying the license-holder's citizenship)

Is this a commercial driver's license? ☐ Yes ☐ No

Is there a HAZMAT (hazardous material) endorsement on the CDL? ☐ Yes ☐ No

ADDRESS INFO

Please provide the last **5 YEARS** of your residential history leaving no gaps

Current residential address:

From (YYYY/MM)	<input type="text"/>	To present			
Street number	<input type="text"/>	Street name	<input type="text"/>		
Apt. number	<input type="text"/>	Province/State	<input type="text"/>	City	<input type="text"/>
P.O. Box Number	<input type="text"/>	Postal/Zip code	<input type="text"/>	Country	<input type="text"/>

Is your **mailing** address same as your Residential address? ☐ Yes ☐ No

If **not**, please provide your current mailing address below:

From (YYYY/MM)	<input type="text"/>	To present			
Street number	<input type="text"/>	Street name	<input type="text"/>		
Apt. number	<input type="text"/>	Province/State	<input type="text"/>	City	<input type="text"/>
P.O. Box Number	<input type="text"/>	Postal/Zip code	<input type="text"/>	Country	<input type="text"/>

Previous address (if applicable):	From (YYYY/MM)	<input type="text"/>	To (YYYY/MM)	<input type="text"/>
Address: <input type="text"/>				

Previous address (if applicable):	From (YYYY/MM)	<input type="text"/>	To (YYYY/MM)	<input type="text"/>
Address: <input type="text"/>				

Previous address (if applicable):	From (YYYY/MM)	<input type="text"/>	To (YYYY/MM)	<input type="text"/>
Address: <input type="text"/>				

Previous address (if applicable):	From (YYYY/MM)	<input type="text"/>	To (YYYY/MM)	<input type="text"/>
Address: <input type="text"/>				

Previous address (if applicable):	From (YYYY/MM)	<input type="text"/>	To (YYYY/MM)	<input type="text"/>
Address: <input type="text"/>				

Previous address (if applicable):	From (YYYY/MM)	<input type="text"/>	To (YYYY/MM)	<input type="text"/>
Address: <input type="text"/>				

Previous address (if applicable):	From (YYYY/MM)	<input type="text"/>	To (YYYY/MM)	<input type="text"/>
Address: <input type="text"/>				

EMPLOYMENT INFO

*Please provide the last **5 YEARS** of your employment history leaving no gaps. Please specify the periods you were unemployed or a student.*

Current employment:

From (YYYY/MM)

To present

☐

Self-Employed

☐

Employed

☐

Unemployed

☐

Retired

☐

Student

What is your occupation?

Who is your employer?

Street number

Street name

Suite/Unit

City

Province/State

Postal/Zip code

Country

Employer's Phone

Previous employment (if applicable)

☐

Self-Employed

☐

Employed

☐

Unemployed

☐

Retired

☐

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

Previous employment (if applicable)

☐

Self-Employed

☐

Employed

☐

Unemployed

☐

Retired

☐

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

Previous employment (if applicable)

☐

Self-Employed

☐

Employed

☐

Unemployed

☐

Retired

☐

Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

Previous employment (if applicable)

☐ Self-Employed

☐ Employed

☐ Unemployed

☐ Retired

☐ Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

Previous employment (if applicable)

☐ Self-Employed

☐ Employed

☐ Unemployed

☐ Retired

☐ Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

Previous employment (if applicable)

☐ Self-Employed

☐ Employed

☐ Unemployed

☐ Retired

☐ Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

Previous employment (if applicable)

☐ Self-Employed

☐ Employed

☐ Unemployed

☐ Retired

☐ Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

Previous employment (if applicable)

☐ Self-Employed

☐ Employed

☐ Unemployed

☐ Retired

☐ Student

From (YYYY/MM)

To (YYYY/MM)

What is/was your occupation?

Employer's telephone

Who is/was your employer?

Employer's address:

Additional information:

Have you ever been convicted of an offence in any country for which you have not received a pardon? _____ ☐ Yes ☐ No

Have you ever received a waiver of inadmissibility to the U.S. from a U.S. government agency? _____ ☐ Yes ☐ No

Have you ever been approved by Citizenship and Immigration Canada for rehabilitation because of past criminal activity? ☐ Yes ☐ No

Have you ever been found in violation of customs or immigration laws or other federal import laws? _____ ☐ Yes ☐ No

If you have answered YES to any of the above questions, please explain briefly below, including the date and country where you were convicted:

--

This section is required for applicants under the age of 18 only

Non-custodial adult parents or guardians must attach a copy of supporting documents such as a court order or letter of authorization if this application is for a child under the age of 18 who will be travelling with the non-custodial adult.

Legal Guardian/Parent Information:☐ Male

First Name

Date of birth (yyyy/mm/dd)

☐ Female

Middle Name

Telephone number

Last Name

E-Mail address

Travel History - If not applicable, please write NONE

If you have travelled outside of North America (Canada, the United States and its territories, and Mexico) in the past five years you must list the countries where you have travelled. The list does not have to follow any order but it must include all trips. Please note that visits to England, Scotland, Wales, or Northern Ireland should be labelled as "United Kingdom". If you have visited a particular country more than once, you only have to list the country one time.
