

57 Westchester Drive, London, Ontario N6G 2K6 **Phone:** 1-866-760-2623 **Fax:** 416-640-2650 **Email:** info@immigroup.com

## CANADIAN CITIZENSHIP RESIDENCE QUESTIONNAIRE

### SERVICE ORDER FORM

#### INSTRUCTIONS

Read all instructions and follow carefully

1. Please complete the order form. Make sure to include your telephone number and email address where you can be contacted.

2. Complete the working copy of the residence questionnaire and send to our office via fax - 416-640-2650 - or email - info@immigroup.com - for review. We will then advise you regarding your supporting documentation.

#### SUPPORTING DOCUMENTS

The following types of documents will be submitted with your residence questionnaire.

**IMMIGROUP ORDER FORM (this page)**

**RECORDS OF ABSENCES FROM CANADA**

**PROOF OF RESIDENCE**

**PROOF OF EDUCATION (IF APPLICABLE)**

**PROOF OF EMPLOYMENT**

**PROOF OF PROPERTY / BUSINESS**

**PROOF OF OTHER TIES TO CANADA**

When you retain Immigroup to assist you with your Residence Questionnaire, we will provide you with a comprehensive list of documents that can be used to support your case. This list will include items that are not mentioned in the information provided by CIC.

### ABOUT THE QUESTIONNAIRE

If you have received the residence questionnaire in relation to your application for Canadian citizenship, the processing time for your application will increase by a minimum of one year.

After you submit the residence questionnaire CIC may still request additional documentation from you.

The questions on the Residence Questionnaire pertain only to the 4 years prior to the submission date of the Right of Canadian Citizenship application.

You must be honest on the Residence Questionnaire - misrepresentation is a crime can lead to revocation of your status in Canada.

### FEES

<u>REGULAR SERVICE</u>	<u>URGENT SERVICE</u>
<p><b>\$791.00</b></p> <p>Including \$700.00 service fee \$91.00 HST</p>	<p><b>\$1,017.00</b></p> <p>Including \$900.00 service fee \$117.00 HST</p>
Photocopies of Documents for RQ .15 cents per page	
Submission by Xpresspost with tracking: \$30-\$70, depending on size	

The Basic Fee includes instruction on how to complete the forms if you have not done so already, a list of supporting documents to include, a final organization of the original documents and review before submission, a cover letter to CIC, and submission of the documents to CIC via regular mail.

The examination and preparation of documents pertaining to extra financial accounts, self-employment or business ownership, rental properties, and any additional printing and photocopying to produce the actual package to send to CIC entails additional charges.

Additional Charges for Business Owners with more then two bank accounts: \$100.00

Additional Charges for Foreign Properties/Business: \$100.00

Additional Charges for Specific Submission Letter: \$50.00

### DISCLAIMER

*Applicant must sign below*

\*By signing below I assert that I have read and agreed to the terms and conditions as listed on <http://www.immigroup.com/terms-and-conditions> and agree to the following conditions:

\*Immigroup Inc is not responsible for documents or passports lost by courier companies or any government office.

\*If you require a phone consultation, you will be charged an additional \$75.

\*Immigroup Inc is not responsible for applications that are rejected.

\*All fees are non-refundable once applications are submitted to the government.

\*I agree to being charged the total fees corresponding with my required service.

\*I understand that the residence questionnaire service is completely non-refundable.

**SIGN HERE:**

### CREDIT CARD & CONTACT INFORMATION

Applicant Name

PHONE #

EMAIL

\*We accept Visa, Mastercard, American Express, bank drafts and bank transfers

Cardholder Name

Card Number

Expiry Date  CVV Code

Cardholder Signature: