

# IMM1000/RECORD OF LANDING - Verification of Status

## IMMIGROUP ORDER FORM

### INSTRUCTIONS

Read all instructions and follow carefully

1. Please complete the order form and application forms included herein. Make sure to include your telephone number and email address where you can be contacted.
2. Fax or scan and email all forms and documents in the document checklist to our office for review at **416-640-2650** or [info@immigroup.com](mailto:info@immigroup.com).
3. You will be contacted within 1-2 business days regarding your application. **If you have not been contacted after 2 business days, please contact our office at 1-866-760-2623 to confirm we have received your order.**
4. After we have reviewed your forms and documents, we will advise you to send the original forms and copies of documents to our office at

**IMMIGROUP**  
**57 Westchester Drive,**  
**London Ontario, Canada N6G 2K6**

*Your immigration specialist may ask you to send the documents to a different address*

5. You will receive your Verification of Status document by email (or regular mail if you do not have access to email).

**PLEASE NOTE THAT CIC NO LONGER ISSUES CERTIFIED TRUE COPIES OF DOCUMENTS AS OF SEPTEMBER 12, 2012; ONLY AN UNCERTIFIED DOCUMENT WILL BE ISSUED.**

### DOCUMENT CHECKLIST

- IMMIGROUP ORDER FORM**
  - APPLICATION FORMS**  
duly completed and signed, including last page
  - COPY OF PASSPORT USED AT TIME OF LANDING**  
If you do not have this passport, send a copy of your current valid passport.
  - COPY OF DRIVER'S LICENSE (or other photo ID)**
  - COPY OF BIRTH CERTIFICATE**  
(with translation if document is not in English or French)
  - COPY OF CANADIAN CITIZENSHIP CERTIFICATE** (if applicable)
  - COPY OF MARRIAGE CERTIFICATE**  
If you have been married since landing in Canada, you must provide a copy of your marriage certificate.
- If applicable, include:
- PROOF OF URGENCY**  
(written proof from Service Canada that your application will be closed or your benefits will be lost without your IMM 1000)

**ADDITIONAL DOCUMENTATION MAY BE REQUESTED. IF YOU DO NOT HAVE ALL OF THE DOCUMENTS, SEND WHAT YOU HAVE AND WE WILL ADVISE YOU.**

<u>REGULAR SERVICE</u>	
<b>Total fees:</b> <input type="checkbox"/> <b>\$206.90</b>	Including: Immigroup Fee: \$130 HST: \$16.90 Government Fee: \$30 Courier Fee: \$30
Processing Time: 6 months (subject to change without notice)	

<u>URGENT SERVICE</u>	
<b>Total fees:</b> <input type="checkbox"/> <b>\$342.50</b>	Including: Immigroup Fee: \$250 HST: \$32.50 Government Fee: \$30 Courier Fee: \$30
Processing Time: 30 - 45 days (subject to change without notice)	

<u>CREDIT CARD INFORMATION</u>	
Applicant Name	<input type="text"/>
Cardholder Name	<input type="text"/>
Card Number	<input type="text"/>
Expiry Date	<input type="text"/>
CVV Code	<input type="text"/>
Cardholder Signature	<input type="text"/>

<b>DISCLAIMER</b> <i>Applicant must sign below</i>	
<ul style="list-style-type: none"> <li>* By signing below I assert that I have read and agreed to the terms and conditions as listed on <a href="https://www.immigroup.com/terms-conditions">https://www.immigroup.com/terms-conditions</a> and agree to the following conditions:</li> <li>* Immigroup Inc is not responsible for applications that are rejected.</li> <li>* All fees are non-refundable once applications are submitted to the government.</li> <li>* I agree to being charged the total fees corresponding with my required service</li> <li>* I assert that I am applying for my documents using Immigroup as my representative</li> <li>* Government fees can be higher than stated on this application</li> </ul>	
Signature	<input type="text"/>



VERIFICATION OF STATUS (VOS) OR REPLACEMENT OF AN IMMIGRATION DOCUMENT (To be completed and returned with the application checklist)

1 Client ID number/UCI

PART A - PERSONAL DETAILS

2 Surname (Family name) on entry 3 Given name(s) on entry 4 Current surname (if different from name on entry) 5 Current given name (if different from name on entry) 6 Gender 7 Date of birth 8 Place of birth (City, state/province and country or territory) 9 Citizenship 10 Passport number 11 Date of issue 12 Expiry date 13 Marital status on entry 14 Language of correspondence 15 Current mailing address 16 Residential address Same as mailing address? 17 Telephone no. 18 Alternate Telephone no. 19 E-mail address: (Indicating an e-mail address will authorize all correspondence, including file and personal information, to be sent to the e-mail address you specify.)

PART B - DOCUMENTS REQUESTED

1 What type of request are you making? 2 Immigration document Date of Issue 3 Canadian port of entry - Place of issue 4 Indicate for which of the following you need a replacement copy or a Verification of Status document. If you have more than one valid temporary resident document, indicate the document ID number or if unknown, the document issue and expiry date of the requested document.



**PART B - DOCUMENTS REQUESTED (continued)**

**5** Was your original immigration document  Lost  Stolen  Destroyed  Other

Provide details. If the document was a valid temporary resident document and was lost or stolen, indicate the police report number. If you do not have a police report number, please provide a brief explanation in the space provided.

**6** If you are requesting a Verification of Status of an Immigrant Visa and Record of Landing/Confirmation of Permanent Residence have you applied for it before?

No  Yes  If yes, when did you apply? YYYY-MM-DD

**7** If you are applying for a Verification of Status of an Immigrant Visa and Record of Landing/Confirmation of Permanent Residence and you are not a Canadian citizen, have you, since your admission to Canada as a permanent resident, been convicted of a crime or offence in Canada or elsewhere?

No  Yes  If yes, attach copies of the relevant court documents.

**8** Are you a Canadian citizen?  No  Yes

**9** List all names you have ever used.

Surname (Family name)	Given name(s)	Other name(s) (Middle name, maiden name, alias, initials, etc.)

**10** Did you enter Canada as a  Visitor  Student  Worker  Permanent Resident  Protected Person

**PART C - IF YOU ENTERED CANADA AS A PERMANENT RESIDENT PRIOR TO 1973, COMPLETE THE FOLLOWING SECTION**

**1** Provide the full names and date of birth of the person(s) who accompanied you on arrival in Canada.  
(e.g., middle name, maiden name, English name or alias.)

Surname (Family name)	Given name(s)	Other name(s) (Middle name, maiden name, alias, initials, etc.)	Date of birth YYYY-MM-DD

**2** Were either of your parents born Canadian citizens?  No  Yes

**3** What are the names and dates of birth of your parents?

Surname (Family name)	Given name(s)	Other name(s) (Middle name, maiden name, alias, initials, etc.)	Date of birth YYYY-MM-DD

<b>4</b>	<b>What is/was the occupation of each of your parents?</b>
	Mother's occupation
	Father's occupation
<b>5</b>	<b>Had you or your parents ever been part of any military at the time you entered Canada?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes

**DECLARATION**

I solemnly declare that the information I have provided is, to the best of my knowledge, complete and accurate. I authorize the department of Citizenship and Immigration Canada to verify the information I have provided. If I am requesting a replacement document and should I ever regain possession of the original document, I promise to return it immediately to Citizenship and Immigration Canada.

Signature 

Date \_\_\_\_\_

YYYY-MM-DD

Personal information provided on this form is collected by Immigration, Refugees, and Citizenship Canada (IRCC) under the authority of the Immigration and Refugee Protection Act (IRPA). The personal information will be used for the purpose of processing an application. The personal information provided may be disclosed to other federal government institutions, law enforcement bodies, provincial/territorial governments and foreign governments for the purpose of validating identity, admissibility and eligibility.

Personal information may also be used for other purposes including research, statistics, program and policy evaluation, internal audit, risk management, subsequent program eligibility, strategy development and reporting.

Failure to complete the form in full may result in a delay or the application not being processed. The Privacy Act gives individuals the right of access to, protection, and correction of their personal information. If you are not satisfied with the manner in which IRCC handles your personal information, you may exercise your right to file a complaint to the [Office of the Privacy Commissioner of Canada](#). The collection, use, disclosure and retention of your personal information is further described in IRCC's Personal Information Bank – IRCC PPU 068.



**SECTION D: YOUR DECLARATION**

**10. Your declaration**

- I declare that I have fully and truthfully answered all questions on this form and any attached application (if applicable).
- I also declare that I have read and understood all the statements on this form, having asked and obtained an explanation for every point that was not clear to me.

\_\_\_\_\_  
Signature of applicant Date (YYYY-MM-DD)

\_\_\_\_\_  
Signature of spouse or common-law partner for sponsorship application Date (YYYY-MM-DD)

**Warning!** It is a serious offence to give false or misleading information on this form.

Personal information provided on this form is collected by Immigration, Refugees, and Citizenship Canada (IRCC) under the authority of the *Immigration and Refugee Protection Act* (IRPA) and of the Citizenship Act. The personal information of the applicant is used for identification and authorization purposes. The personal information of the immigration representative is used to verify that the representative is authorized to offer representation services according to the provisions of IRPA and of the Citizenship Act.

The personal information of both the applicant and the representative may be disclosed to other federal government institutions, non-governmental and inter-governmental organizations, regulatory bodies, investigative bodies, and provincial/territorial governments for the purposes of validating identity, information, and supporting an investigation.

Personal information of both the applicant and the representative may be used for other purposes including research, statistics, program and policy evaluation, internal audit, compliance, risk management, strategy development and reporting.

Failure to complete the form in full will result in a delay to processing. The *Privacy Act* gives individuals the right of access to, protection, and correction of their personal information. If you are not satisfied with the manner in which IRCC handles your personal information, you may exercise your right to file a complaint to the Office of the [Privacy Commissioner of Canada](#). The collection, use, disclosure and retention of your personal information is further described in IRCC's Personal Information Bank - IRCC PPU 013, 042, 054, 068.