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**RYAN STURGEON**

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**OBJECTIVE:** Political Science position with the Province of Alberta

**SUMMARY:** BA in Political Science and MA in Education. 2 years teaching experience at Birchwood Middle School where motivation, classroom participation, and creative were essential. 3 years in retail sales where persuasiveness and timely customer support were a priority. Fully financed universities studies working a near full-time schedule while organizing demanding academic studies in order to achieve excellent grade point averages. Strengths include:

- Creating rapport and building trust
- Effective, assertive communication
- Teamwork and problem-solving
- Proactive decision-making
- Participative leadership

## **EDUCATION**

**MA Education 2014, BA Political Science 2012**, University of Alberta, Edmonton, Alberta, (GPA 3.8)

## **SKILLS SUMMARY**

### **Leadership Skills:**

- Given greater responsibility than that of job level on a consistent basis; promoted to Assistant Manager at Bank Branch at an early age.
- Willingness to accept accountability as shown in job experience
- Able to accomplish tasks both individually with minimal supervision and as part of a team
- Build on past experience, company needs, and ethical standards when problem solving
- Inspire participation, achieve consensus, and encourage new ideas when working with team members

### **Interpersonal/Communication Skills:**

- Both comfortable and confident when presenting plans and other information to audiences of all sizes
- Use assertive communication to negotiate issues, mediate conflicts, and achieve positive results
- Use perceptiveness and respect for differences to build rapport and develop trust across diverse groups of participants
- Genuine care for others utilized in lending a hand through volunteer work
- Ability to write comprehensive and convincing reports and business correspondence

### **Organization and Planning Skills**

- Identify needs, put together plans, prioritize steps, and evaluate outcomes
- Assign tasks, troubleshoot problems, and follow up to keep projects on track
- Set goals and objectives while inspiring a sense of spirit and achievement
- Set priorities and monitor progress, adjusting when necessary
- Efficient time management as when balancing study and work schedules at university

## **WORK HISTORY**

<b>Teacher</b>	Lethbridge School District	Lethbridge, Alberta 2013-2016
<b>Carpenter</b>	Four Winds Construction	Lethbridge, Alberta 2010-2012
<b>Assistant Sales Manager</b>	Canadian Tire – Sports	Lethbridge, Alberta 2007-2009
<b>Package Expeditor</b>	Federal Express	Lethbridge, Alberta 2006-2007
<b>Assistant Manager</b>	CIBC	Lethbridge, Alberta 2004-2006