

## **Arriving at a U.S. Airport:**

1. Complete a Customs Declaration Form (CBP Form 6059B).
2. Locate the self-serve kiosk in the US Customs Pre-Clearance area.
3. Stand in front of the camera where you will have your irises photographed.
4. You must then follow the prompts that appear on the screen and complete the entry process.
5. You will then receive a self-serve kiosk receipt that you must give to the CBP officer. Do not lose this receipt.
6. Normally you can then proceed to the transborder lounge, but you may be asked to go to an inspection area by the CBP officer.
7. Use the self-serve kiosk to declare any goods for personal use that you are bringing into the US. If the kiosk is closed, head to the crew counter or use the standard procedure and declare your goods to a U.S. CBP officer.

## Arriving at a Canadian Airport:

1. Complete a CBSA Declaration Card.
2. Approach a Trusted Traveller Self-Serve Kiosk and have your Nexus card ready.
3. First select your language of choice before you enter your Nexus Card into machine.
4. Wait until prompted, then insert your card into the document reader.
5. The card must be face up with your picture showing and fully inserted.
6. Do not remove the card until you are instructed to do so.
7. When you hear the audio instructions, look into the mirror.
8. Look into the mirror and move just slightly forwards or backwards until the circle between your eyes goes from orange to green.
9. Follow the instructions that appear on the screen and answer the questions using the monitor.
10. You must declare all goods purchased abroad, including those within your personal exemption by filling out your Traveller Declaration Card, or TDC, and depositing it in the marked box near the self-serve kiosk. Any duties or taxes owing will be automatically charged to your credit card.