

U.S. PASSPORT RENEWAL FROM CANADA BY APPOINTMENT

ORDER FORM

INSTRUCTIONS

Read all instructions and follow carefully

1. Please complete the order form and application forms included herein. Make sure to include your telephone number and email address where you can be contacted.
2. Fax or scan and email all forms and documents in the document checklist to our office for review at 416-640-2650 or info@immigrationfacts.ca
3. You will be contacted within 1 - 2 business days regarding your application. **If you have not been contacted after 2 business days, please contact our office at 1-866-760-2623 to confirm we have received your order.**
4. After we have reviewed your forms and documents, we will advise you to send the original forms and copies of documents to our office at **2558 DANFORTH AVE, Suite 202, TORONTO, ON M4C 1L3**
5. IMMIgroup will book your interview at the nearest US Embassy or Consulate.
6. Attend your appointment with your completed passport application and supporting documentation.
7. Receive your new passport in the mail.

DOCUMENT CHECKLIST

- ORDER FORM**
- COMPLETED DS-11**
(Duly completed and but not signed)
- ORIGINAL MOST RECENT PASSPORT BOOK OR CARD**
- 2 U.S. PASSPORT PHOTOS**
- CERTIFIED COPY OF NAME CHANGE
(if applicable)
- PHOTO ID & PHOTOCOPY OF THAT ID
- PROOF OF US CITIZENSHIP
 - birth certificate
 - naturalization certificate
 - citizenship certificate

FEEES AND PROCESSING TIMES

<p><u>REVIEW ONLY</u> <input type="checkbox"/> \$113 USD</p> <p>IMMIgroup Will:</p> <ul style="list-style-type: none"> - review your application; - suggest changes; - review your changes. 	
<p><u>REGULAR SERVICE</u> <input type="checkbox"/> \$169.50 USD</p> <p>Including:</p> <ul style="list-style-type: none"> \$150 IMMIgroup service fee \$19.50 HST 	<p style="text-align: center;"><u>GOVERNMENT FEES</u></p> <ul style="list-style-type: none"> · Passport Book and Card: \$165 USD · Passport Book Only: \$135 USD · Passport Card Only: \$55 USD · \$60 fee for all expedited applications <p style="color: red; text-align: center;">Passport fees payable at the US consulate by cash, money order (in USD), or credit card (MasterCard, VISA only).</p>
<p><u>EXPEDITED SERVICE</u> <input type="checkbox"/> \$282.50 USD</p> <p>Including:</p> <ul style="list-style-type: none"> \$250 IMMIgroup service fee \$32.50 HST <p style="color: red;">All fees charged at current exchange rate. Average processing time is 4-6 weeks, subject to change without notice.</p>	

CONTACT INFORMATION

Email Address:

Phone Number:

CREDIT CARD INFORMATION

We accept Visa, Mastercard, American Express, bank drafts, and bank transfers

Cardholder Name:

Card Number:

Expiry Date (mm/yy) CVV Code:

I agree to pay these charges

Cardholder Signature:

DISCLAIMER

Applicant must sign below

*By signing below I assert that I have read and agreed to the terms and conditions as listed on <http://www.immiggroup.com/disclaimer.php> and agree to the following conditions:

*Immiggroup Inc is not responsible for documents or passports lost by courier companies or any government office.

*If you require a phone consultation, you will be charged an additional \$75

*Immiggroup Inc is not responsible for applications that are rejected.

*All fees are non-refundable once applications are submitted to the government.

*I agree to being charged the total fees corresponding with my required service

*A minimum \$42.50 cancelation fee will apply to any service canceled after work has begun

SIGN HERE:



APPLICATION FOR A U.S. PASSPORT
Please Print Legibly Using Black Ink Only

OMB CONTROL NO. 1405-0004
OMB EXPIRATION DATE: 08-31-2019
ESTIMATED BURDEN: 85 MIN

Attention: Read WARNING on page 1 of instructions

Please select the document(s) for which you are applying:

- U.S. Passport Book
U.S. Passport Card
Both
Regular Book (Standard)
Large Book (Non-Standard)

Note: The large book option is for those who frequently travel abroad during the passport validity period, and is recommended for applicants who have previously required the addition of visa pages.

1. Name Last

Name Last field

Dep DOTS, End.#, Exp. fields

First

First name field

Middle

Middle name field

2. Date of Birth (mm/dd/yyyy)

Date of Birth field

3. Sex

Sex field (M/F)

4. Place of Birth (City & State if in the U.S., or City & Country as it is presently known.)

Place of Birth field

5. Social Security Number

Social Security Number field

6. Email (Info alerts offered at travel.state.gov)

Email field

7. Primary Contact Phone Number

Primary Contact Phone Number field

8. Mailing Address: Line 1: Street/RFD#, P.O. Box, or URB.

Mailing Address Line 1 field

Address Line 2: Clearly label Apartment, Company, Suite, Unit, Building, Floor, In Care Of or Attention if applicable. (e.g., In Care Of - Jane Doe, Apt # 100)

Address Line 2 field

City

City field

State

State field

Zip Code

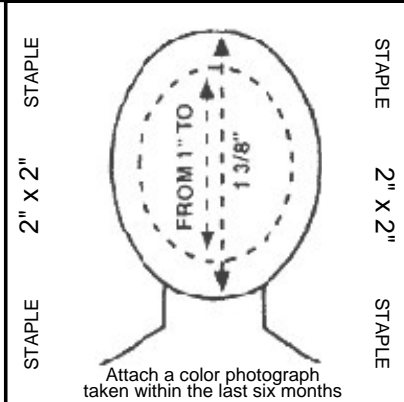
Zip Code field

Country, if outside the United States

Country field

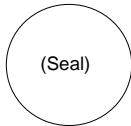
9. List all other names you have used. (Examples: Birth Name, Maiden, Previous Marriage, Legal Name Change. Attach additional pages if needed)

List all other names field



Attach a color photograph taken within the last six months

- Acceptance Agent
(Vice) Consul USA
Passport Staff Agent



STOP! CONTINUE TO PAGE 2
DO NOT SIGN APPLICATION UNTIL REQUESTED TO DO SO BY AUTHORIZED AGENT

Identifying Documents - Applicant or Mother/Father/Parent on Second Signature Line (if identifying minor)

- Driver's License
State Issued ID Card
Passport
Military
Other

Name field

Issue Date (mm/dd/yyyy) and Exp. Date (mm/dd/yyyy) fields

ID No and Country of Issuance fields

Identifying Documents - Applicant or Mother/Father/Parent on Third Signature Line (if identifying minor)

- Driver's License
State Issued ID Card
Passport
Military
Other

Name field

Issue Date (mm/dd/yyyy) and Exp. Date (mm/dd/yyyy) fields

ID No and Country of Issuance fields

I declare under penalty of perjury all of the following: 1) I am a citizen or non-citizen national of the United States and have not, since acquiring U.S. citizenship or nationality, performed any of the acts listed under "Acts or Conditions" on page four of the instructions of this application (unless explanatory statement is attached); 2) the statements made on the application are true and correct; 3) I have not knowingly and willfully made false statements or included false documents in support of this application; 4) the photograph attached to this application is a genuine, current photograph of me; and 5) I have read and understood the warning on page one of the instructions to the application form.

Name of courier company (if applicable)

Facility ID Number field

Facility Name/Location

Agent ID Number field

Signature of person authorized to accept applications

Date

Applicant's Legal Signature - age 16 and older
Mother/Father/Parent/Legal Guardian's Signature (if identifying minor)
Mother/Father/Parent/Legal Guardian's Signature (if identifying minor)



* DS 11 C 09 2013 1 *

For Issuing Office Only -> Bk Card EF Postage Execution Other

Name of Applicant (Last, First, & Middle) _____ Date of Birth (mm/dd/yyyy) _____

10. Parental Information
Mother/Father/Parent - First & Middle Name _____ Last Name (at Parent's Birth) _____

Date of Birth (mm/dd/yyyy) _____ Place of Birth _____ Sex Male Female U.S. Citizen? Yes No

Mother/Father/Parent - First & Middle Name _____ Last Name (at Parent's Birth) _____

Date of Birth (mm/dd/yyyy) _____ Place of Birth _____ Sex Male Female U.S. Citizen? Yes No

11. Have you ever been married? Yes No *If yes, complete the remaining items in #11.*

Full Name of Current Spouse or Most Recent Spouse _____ Date of Birth (mm/dd/yyyy) _____ Place of Birth _____

U.S. Citizen? Yes No Date of Marriage (mm/dd/yyyy) _____ Have you ever been widowed or divorced? Yes No Widow/Divorce Date (mm/dd/yyyy) _____

12. Additional Contact Phone Number _____ Home Cell Work **13. Occupation (if age 16 or older)** _____ **14. Employer or School (if applicable)** _____

15. Height _____ **16. Hair Color** _____ **17. Eye Color** _____ **18. Travel Plans**
Departure Date (mm/dd/yyyy) _____ Return Date (mm/dd/yyyy) _____ Countries to be Visited _____

19. Permanent Address - *If P.O. Box is listed under Mailing Address or if residence is different from Mailing Address.*

Street/RFD # or URB (No P.O. Box) _____ Apartment/Unit _____

City _____ State _____ Zip Code _____

20. Emergency Contact - *Provide the information of a person not traveling with you to be contacted in the event of an emergency.*

Name _____ Address: Street/RFD # or P.O. Box _____ Apartment/Unit _____

City _____ State _____ Zip Code _____ Phone Number _____ Relationship _____

21. Have you ever applied for or been issued a U.S. Passport Book or Passport Card? Yes No *If yes, complete the remaining items in #21.*

Name as printed on your most recent passport book _____ Most recent passport book number _____ Most recent passport book issue date (mm/dd/yyyy) _____

Status of your most recent passport book: Submitting with application Stolen Lost In my possession (if expired)

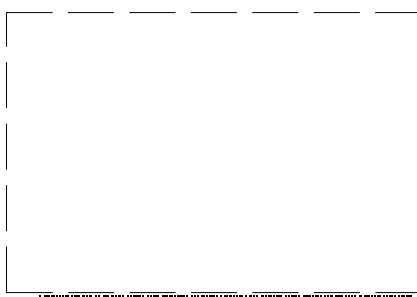
Name as printed on your most recent passport card _____ Most recent passport card number _____ Most recent passport card issue date (mm/dd/yyyy) _____

Status of your most recent passport card: Submitting with application Stolen Lost In my possession (if expired)

PLEASE DO NOT WRITE BELOW THIS LINE - FOR ISSUING OFFICE ONLY

Name as it appears on citizenship evidence _____

- Birth Certificate SR CR City Filed: _____ Issued: _____
- Nat. / Citiz. Cert. USCIS USDC Date/Place Acquired: _____ A# _____
- Report of Birth Filed/Place: _____
- Passport C/R S/R Per PIERS #/DOI: _____
- Other: _____
- Attached: _____



P/C of Citiz P/C of ID DS-71 DS-3053 DS-64 DS-5520 DS-5525 PAW NPIC IRL Citiz W/S

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